

RSC CLASSES

INTRO TO PPMLS CLASS:

1. The Intro to PPMLS Class is required/mandatory for PPMLS applicants. Applicant shall complete the Intro Class within 30 days of the participation date.*
2. The applicant must attend the class; you may not send a proxy.
3. You (or your employing broker if you are an unlicensed assistant) must be in the TEMPO® system before you may register for the class.
4. To register for the class, please call the RSC office at 719-635-5040.
5. If you are unable to attend the class, please call the RSC office to cancel prior to the start of the class.
6. Class “no shows” will be charged a \$50.00 fee.

OPTIONAL PPMLS CLASSES:

1. Custom Search/Custom Report
2. Prospect/Client Web
3. If you are unable to attend the classes, call 719-635-5040 to cancel prior to the start of the class.
4. No-shows will be charged a \$50.00 fee.

INTRO TO PPCIE (Commercial) CLASS:

1. The Intro to PPCIE (Commercial) class is required/mandatory for PPCIE applicants. Applicant shall complete the Intro Class within 30 days of the participation date.*
2. The applicant must attend the class; you may not send a proxy.
3. You must be in the Catylist® system before you may register for the class.
4. To register for the class, please call the RSC office at 719-635-5040.
5. If you are unable to attend the class, please call the RSC office to cancel prior to the start of the class.
6. Class “no shows” will be charged a \$50.00 fee.

SUPRA KEY VIDEO/CLASS:

The video class is required if you subscribe to the key service. You may attend the Video Class that is conducted at the end of each Intro to PPMLS Class, or you may view the self-instruction video in the Resource Center.

***Note: Certain staff support services may not be available until completion of the Intro classes.**

I acknowledge that I have read and understand the class policies.

Signature _____ Date _____

rrw07/28/08